

TERRY BRANSTAD, GOVERNOR

KIM REYNOLDS, LT. GOVERNOR

DAVE LINGREN, EXECUTIVE DIRECTOR

IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

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March 21, 2013

Jan McNeil
Iowa Central Community College
One Triton Circle
Fort Dodge, IA 50501

Dear Jan McNeil,

The Iowa Telecommunications and Technology Commission (ITTC) approved Region 5's Regional Telecommunications Council (RTC) "Tracking Evaluation: July 2012 – December 2012" for expenditure of the second half of the FY 2013 educational support funds. To request release of the \$34,781.50, the RTC fiscal agent should send an invoice to Tammy Ranfeld, Iowa Communications Network, 400 East 14th Street, Des Moines, IA 50319. Along with the invoice, please also supply the attached budget approval page from the Commission. It will take approximately two weeks after we receive your invoice before a check can be issued.

Please remember that the RTC annual follow-up report is due to the Iowa Communications Network by July 30, 2013. The Commission plans to review the annual follow-up report prior to releasing RTC funding for the following fiscal year.

If you have any questions concerning these funds, please feel free to contact call Lori Larsen at 515-725-4713.

Sincerely,



Dave Lingren
Iowa Communications Network
Executive Director

FY 2013 RTC ANNUAL PLAN
July 1, 2012 – June 30, 2013

REGION: V

FY2013 ICN REGIONAL SUPPORT SERVICES BUDGET Region V

- Fiscal Agent: Iowa Central Community College
- Organization: Same

	Total Expenses	% of Requested Budget
A. Technical Assistance for Network Classrooms (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$7,712.50	11%
B. Planning and Troubleshooting for Local Area Networks (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$7,712.50	11%
C. Scheduling of Video Sites (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	\$54,138.00	78%
D. Regional Coordination	No RTC funds may be expended in this area.	
E. Other Related Support Activities (Optional) (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)		
F. Equipment (Optional) (Provide dollar amount and short description of RTC fund expenditures)		
Iowa Telecommunications and Technology Commission First Half Allocation Approved (9/20/12) - \$34,781.50 Second Half Allocation - (3/27/13) - \$34,781.50		100%

Did the budget receive unanimous approval by a quorum of RTC members (6 of 9)?

All responses are based on having the RTC fully appointed. Six members of the RTC must approve the plan.

☒ Yes

☐ No (If no is checked, a brief explanation in the comments box must be provided.)

COMMENTS: The FY2013 ICN Regional Support Services Budget was unanimously approved by a quorum of our RTC members. This includes 78% of the budget allowed for Kathy Goebel's salary and benefits. The reasoning behind this is that without a full-time regional scheduler, the ICN would not run efficiently. When there is a problem or an issue comes up that has to do with an ICN class/session, Kathy is notified and she immediately goes to check on it and works to rectify the problem. If this was not her #1 priority, the students or ICN participants taking the ICN classes or sessions would be at a disadvantage.